**Meeting Summary**

Transportation Policy Body (TPB) Meeting Summary

Tuesday, January 12th @ 3:00 PM

*Online Meeting*

***Meeting Duration****: 77 minutes*

**Members in Attendance:**

David Dennis, Vice Chair, Sedgwick Co.

Troy Tabor, Andover/TAC Chair

Jack Hezlep, Derby

Bruce Armstrong, Haysville

Pete Meitzner. Sedgwick Co.

Mike Moriarty, KDOT

Brent Terstriep, KDOT

Brent Clark, Valley Center

Anne Stephens, Bel Aire

Kelly Arnold, Sedgwick Co.

Tom Hein, KDOT

Beck Tuttle, City of Wichita

Ronald Colbert, City of Valley Center

Bryan Frye, City of Wichita

Cindy Claycomb, City of Wichita

Donna Clasen, City of Maize

Robert Layton, City of Wichita

Kathy Sexton, City of Derby

Jim Benage, City of Bel Aire

Jim Howell, Sedgwick Co.

Cory Davis, KDOT

Terry Somers, SCAC

Tom Jones, City of Park City

**Other Attendees:**

Chad Parasa, WAMPO Director

Patty Sykes, WAMPO Staff

Michelle Styles, WAMPO Staff

Nick Flanders, WAMPO Staff

Brad Shores, JEO

Alan Kailer, BWW

Richard Backlund, FHA

James Wagner, Wichita

Jane Byrnes, League of Women Voters

Gary Janzen, City of Wichita

Rene Hart, KDOT

Kelly Rundell, Hite, Fanning & Honeyman LLP

Kurt Yowell, MKEC

Mike Armour, City of Wichita

Raven Alexander, Wichita Transit

Matt Messina, KDOT

Matthew McDonald, FHWA

Sean Fox, City of Park City

Jim Howell

Mike Tann, Wichita Transit

Karyn Page, Kansas Global Trade Services

Jim Weber, Sedgwick Co.

1. **Mr. Woydziak called the meeting to order at 3:06 PM.**
2. **Regular Business**
3. **Approval of January 12, 2021 Agenda**

Discussion: None

Action: Moved to approve agenda as presented. Motion passed (23-0).

Motion: D. Dennis

Second: T. Hein

1. **Approval of December 8, 2020 Minutes**

Discussion: None

Action: Moved to approve minutes with corrections. Motion passed (23-0).

Motion: D. Dennis

Second: T. Tabor

1. **Director’s Report**
	* 1. **Overview of Year 2021 & Planning Activities**

Chad Parasa presented overview of Transportation Planning Activities for the year 2021, as well as for the next five years. Particularly for the benefit of new TPB members as well as to provide a context during action items. Chad also presented timelines for long range transportation plan update, as well as short range transportation plan known as TIP (Transportation Improvement program).

1. **Consent Agenda**
	1. **WAMPO year 2020 audit – contract extension**
	2. **WAMPO staff salary ranges adoption**
	3. **WAMPO monthly UPWP report to KDOT**

Discussion: None

Action: Moved to approve the consent agenda, with effective date 01/01/2021, added to salary ranges adoption. Motion passed (23-0).

Motion: D. Dennis

Second: D. Clasen

**4. Public Comment Opportunity** –

Jane Byrnes advocated for a need of transportation funding to go towards updating pedestrian walkways and crosswalks. J. Byrnes noted that there is an increase in pedestrian activity due to COVID and that money would be impactful to the safety of all pedestrians.

**5. New Business**

* 1. **Action: TIP funding year-end balance and transportation projects programmed in 2021 and 2022**

Chad Parasa presented the TIP year-end balance and scheduled funding for transportation projects during 2021 and 2022.

The board discussed the de-obligated funds on transportation projects. “WAMPO TIP Funding year-end balance” is available due to de-obligated funds on transportation projects.

The estimated year-end balance funds for the year 2021 was $ 887,000

The estimated year-end balance funds for the year 2022 was $1,324,167

**This original action item was revised into following two action items.**

**(1) Proposed action revised: Allocate “TIP year-end balance $ 887,000 for the year 2021” as follows:**

|  |  |  |
| --- | --- | --- |
| Project | Allocation of de-obligated funds | Year project is programmed |
| 61st Street & Broadway – Park City | $597,418 | 2021 |
| Patriot Ave at K-15  -- Derby | $289,582 | 2021 |

Discussion: None

Action: Moved to approve as proposed. Motion passed (23-0).

Motion: D. Dennis

Second: T. Jones

**(2) Proposed action revised: Allocate “TIP year-end balance $ 887,000 for the year 2021” as follows:**

|  |  |  |
| --- | --- | --- |
| Project | Allocation of de-obligated funds | Year project is programmed |
| North Junction – Build Grant  -- City of Wichita | $1,250,000  | 2022 |

Discussion: More time needed to coordinate among agencies FHWA, KDOT, City of Wichita.

Action: More time needed to coordinate among agencies FHWA, KDOT, City of Wichita.

Motion passed (23-0).

Motion: D. Dennis

Second: C. Claycomb

* 1. **Discussion: WAMPO local match funding needs**

Members of the Transportation Policy Body discussed local matching funding needs for the WAMPO region, to match the 80% CPG (Consolidated Planning Grant). CPG comprises of funds made available to WAMPO from the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA), for transportation planning purposes as outlined in the annual UPWP (Unified Planning Work Program). Solutions to 20% local match funding issues had been discussed since the past three years. Increased need for local matching funds discussed, in order to address three issues (1) address past financial deficit due to inadequate local matching funds (2) present need of local match funds to meet 2021 UPWP CPG funding requirements, and (3) future anticipated increase in ‘transportation planning tasks’ and ‘future available funds’.

Generally there are two sources of local matching funds (1) Membership fees, and (2) TIP fees, based on Fiscal agreement for the operation of WAMPO, by the WAMPO’s member jurisdictions. Today’s discussion along with WAMPO executive committee’s input, considered TIP fee options to meet the local matching funding needs of CPG funding.

TPB members looked into options of 5% TIP fees as well as 3% TIP fees. Members agreed that a ‘3% TIP fees’ would address some of the local match needs. However TPB members discussed to implement 3% TIP fees for one year, and then re-visit and re-evaluate TIP fees after one year.

1. **Committee Reports/Updates**
2. Executive Committee, David Dennis

Mr. Dennis mentioned to the board that the Executive Committee held a meeting in December. The committee discussed WAMPO expenses, staff roles and salary ranges. Executive committee also discussed that Mr. Dennis will be an authorized signer for WAMPO’s Commerce Bank account. The committee also discussed one year extension of current audit contract, so that the 2020 audit could proceed and not be delayed.

1. Regional Freight Committee, Karyn Page

Mrs. Page quickly noted that the committee’s next meeting was rescheduled to Wednesday, March 31st 9:30am.

1. Safety & Health Committee, Chad Parasa

Mr. Parasa reminded that the committee’s next meeting would be Wednesday, February 3rd 9:30am.

1. Active Transportation Committee, Alan Kailer

Mr. Kailer added that the committee’s next meeting would be Tuesday, March 3rd 9:30am.

1. Kansas Department of Transportation update, Tom Hein, Brent Terstriep, and Mike Moriarty

Mr. Hein updated the board on the Gold Project. KDOT will open the bids for this project in February. The accelerated phase of the Gold project is projected to start in April and be a 3 year project.

Mr. Terstriep noted that a local consult would be coming to our area to discuss the prioritized future projects.

Mr. Moriarty made note of personnel updates at KDOT.

1. Federal Highway Administration update, Rick Backlund

Mr. Backlund updated the board on the status of the FAST Act legislation. Dec 27th FHWA completed and awarded an appropriations bill that funds the operations department through the fiscal year 2021. $46.4 billion has been awarded and used for general programs. An extra $2 billion of general funding for highway info structure programs and an extra $10 Billion for COVID supplemental appropriation. More info and guidance on funding will be coming in the next couple of months. R. Backlund also updated the board on some administration and personnel changes.

1. **Other Business – None**
2. **Meeting adjourned at 4:34 PM.**

**Next Meeting will be held on Tuesday, February 9, 2020 at 3:00 PM.**