**Meeting Summary**

Transportation Policy Body (TPB) Meeting Summary

Tuesday, December 8 @ 3:00 PM

*Online Meeting*

***Meeting Duration****: 77 minutes*

**Members in Attendance:**

Dan Woydziak, Chair, Butler Co.

David Dennis, Vice Chair, Sedgwick Co.

Troy Tabor, Andover/TAC Chair

Jack Hezlep, Derby

Bruce Armstrong, Haysville

Pete Meitzner. Sedgwick Co.

Mike Moriarty, KDOT

Brent Terstriep, KDOT

Brent Clark, Valley Center

Bob Conger, City of Kechi

Anne Stephens, Bel Aire

Kelly Arnold, Sedgwick Co.

Tom Hein, KDOT

Beck Tuttle, City of Wichita

Ronald Colbert, City of Valley Center

Cindy Claycomb, City of Wichita

Terry Sommers, SCAC

Tom Jones, City of Park City

James Clendenin, City of Wichita

**Other Attendees:**

Chad Parasa, WAMPO Director

Patty Sykes, WAMPO Staff

Michelle Styles, WAMPO Staff

Nick Flanders, WAMPO Staff

Brad Shores, JEO

Alan Kailer, BWW

Jim Weber, Sedgwick Co.

Richard Backlund, FHWA

Gary Janzen, City of Wichita

Rene Hart, KDOT

Cory Davis, KDOT

Matt Messina, KDOT

Matthew McDonald, KDOT

Jon Moore, KDOT

Mike Lowry, AGH

Tania Cole

Brett Letkowski, TranSystems

Tyler Voth

Jay Hinkel

Richard Lamunyon

Karyn Page, Kansas Global Trade Services

Mitch Coffman, PEC

Kristen Zimmerman, PEC

Raven Alexander, Wichita Transit

Mike Tann, Wichita Transit

1. **Mr. Woydziak called the meeting to order at 3:02 PM.**
2. **Regular Business**
3. **Approval of December 8, 2020 Agenda**

Discussion: None

Action: Moved to approve agenda as presented. Motion passed (18-0).

Motion: A. Stephens

Second: D. Dennis

1. **Approval of November 10, 2020 Minutes**

Discussion: None

Action: Moved to approve minutes with corrections. Motion passed (18-0).

Motion: A. Stephens

Second: T. Tabor

1. **Director’s Report**
	* 1. **Committee Updates** –

Mr. Parasa provided a report on upcoming committees’ schedule. The next Regional Freight Committee meeting is scheduled for Wednesday, January 13th at 9:30 AM. The next Safety & Health Committee is scheduled on Wednesday, February 3rd at 9:30 AM. Also reported that the Active Transportation Committee meeting is scheduled for Wednesday, December 9th at 9:30 AM.C. Parasa provided a summary report on bike/ped counts that were conducted in September 2020.

1. **Consent Agenda**
	1. **2021 – 2024 TIP Amendment**
	2. **TranSystems – Freight Study Contract Extension**
	3. **Employment Separation Agreements**
	4. **WAMPO Salary Ranges Adoption**

Discussion: None

Action: Moved to approve the consent agenda. Motion passed (18-0).

Motion: D. Dennis

Second: T. Tabor

**4. Public Comment Opportunity** – None

**5. New Business**

* 1. **Update – WAMPO 2019 Audit Report**

Mike Lowry, from AGHLC, presented report on ‘Financial Statements’ and WAMPO 2019 ‘Single Audit’. The Report identified corrective actions to be in place as a result of 2019 audit. Mr. Lowry also mentioned that some of these corrective actions were in place since October 2019, by the new management, however this report is comprehensive and hence includes findings in 2019 that was prior to October 2019 as well. Furthermore, some of the corrective actions were implemented all through the year 2020 as well, and the new management has a plan to address the findings and improve in the future. Board members discussed to have the ‘year 2020 audit work’ to take place in the early part of 2021. Therefore, a one year extension of current contract with Auditors, was recommended by the members of this body TPB.

* 1. **Action: Transit Safety Performance Measures Targets adoption**

Jon Moore with KDOT presented the Transit Safety Agency Plan. The FTA requires all 5207 recipients publish a transit safety agency plan. Recipients may either publish their own or participate in a state sponsored plan. All plans have been completed and approved by their respective boards, ahead of the end of Dec 2020 deadline. The final step is to go through a MPL approval process.

Discussion: None

Action: Moved to adopt the Transit Safety Performance Measure Targets. Motion passed (19-0).

Motion: T. Tabor

Second: T. Jones

G: **Action: 2021 WAMPO Unified Planning and Work Program (UPWP)**

Chad Parasa reported to the board on items that were updated and clarified in the 2021 UPWP plan. Prior to this meeting, WAMPO staff discussed and coordinated with City of Wichita and KDOT, and now requesting board’s action to approve UPWP 2021.

Discussion: None

Action: Moved to approve the 2021 WAMPO Unified Planning and Work Program as corrected. Motion passed (19-0).

Motion: T. Jones

Second: A. Stephens

H:  **Discussion: Local Match Funding Needs**

Chad Parasa introduced a funding proposal that was discussed earlier along with the Executive Committee. This funding proposal, would give WAMPO financial stability within a time span of five years, the ability to pay off existing debt, and meet the future financial needs of upcoming projects. During a five year period, WAMPO would increase TIP fees by 5%. Once stability is gained, TIP fees cost discussion can be revisited. The Executive Committee mentioned that either a ‘TIP fees increase’ or a ‘membership fees increase’ or a combination would be a consideration. The Executive Committee asked that the board members discuss this proposal with their governing bodies and help develop a plan.

1. **Committee Reports/Updates**
2. Active Transportation Committee, Alan Kailer

Mr. Kailer quickly noted that the committee’s next meeting would be Tuesday, December 9th 9:30am. The committee is also looking for anyone who is interested in improving the community’s active transportation plan or knowledgeable about the active transportation plans and needs.

1. Kansas Department of Transportation update, Mike Moriarty and Tom Hein

Mr. Moriarty reminded the board that members are able to view road conditions, construction activities, traffic accidents and road closures on the following websites: [www.KanDrive.org](http://www.KanDrive.org) and [www.WichWay.org](http://www.WichWay.org). The websites have changed the look and feel and has added features such as personalizing account that gives you the ability to save your favorite routes and share your experiences experience of roadway conditions via social media.

Mr. Hein made note that the additional information on North Junction project can be found at [www.WichitaKDot.org](http://www.WichitaKDot.org). The Green Project construction is finishing up. Starting in February, KDOT will open bids for the accelerated portion of the Gold project.

1. Federal Highway Administration update, Rick Backlund

Mr. Backlund updated the board on some personal changes Anthony Jones who was a resource share is now in another position. This planner position will most likely not be filled until the end of December.

R. Backlund reminded the board that The Every Day Counts Virtual Retreat will be held virtually on December 8th – 10th. Lastly, Rick noted that the North Junction Project was a recipient of 21million Build Grant funding. The work of programing of those funds will continue.

1. **Other Business – None**
2. **Meeting adjourned at 4:17 PM.**

**Next Meeting will be held on Tuesday, January 12, 2020 at 3:00 PM.**